



APPENDIX 1 – Bid Questionnaire

1.0	LOCATION REQUIREMENTS
1.1	Meteorological Conditions during the event proposed date (general climate)
1.2	Detailed Surf and Race Conditions, including surf break and race areas, type of wave, water temperatures, bottom contours, etc. (Please join a coastal map, photos and video if possible)
1.3	Map of the City with Major Infrastructure
1.4	Event Management Experience and Organization Chart
2.0	EVENT CONCEPT
2.1	Initial Event Concept (including which ISA event and year is of interest)
2.2	Additional Program Concept (aims to support the event legacy in terms of tourism, culture, education, environment, etc.)
2.3	Event Overall Budget including estimated contributions from public partners and any confirmed sponsor commitments
2.4	Involvement in Sustainability, Environmental and/or Humanitarian causes
3.0	EVENT SCHEDULE (Please refer to Section 2.0, Page 8)
3.1	Proposed Event Dates/Schedule
3.2	Any other complimentary events (e.g. Festivals, Promo tours) held in the city/country to promote the event
4.0	ACCOMMODATION (Please refer to Section 4.0, Page 15)
4.1	Description of hotel properties proposed including: <ul style="list-style-type: none"> a) ISA HQ hotel(s) for staff (between 45-75 rooms needed depending on the Event) b) Categories of hotels for teams & officials c) Distance to the Event Site (Please include a map of the city with proposed accommodations)
5.0	TRANSPORT (Please refer to Section 4.0, Page 15)
5.1	Please provide an overview of your Transport Plan including numbers of cars, shuttles and other forms of ground transport envisioned.
6.0	SECURITY & ACCESSIBILITY (Please refer to Section 4.4, Page 19)
6.1	Security of the city/country and Insurance Policy Laws in the country (are Athletes covered when competing, limitations of the insurance, etc.)

6.2	Customs and Visa Requirements
6.3	(Closest) International Airport and Ground Transports (Please include a map of the city with available transports)
7.0	KEY PARTNERS
7.1	If not proposed by the ISA National Surfing Federation (NF) in your country, please indicate your relationship with the NF and key people involved
7.2	Relationship with national and local surfers and their involvement in your proposed event.
7.3	Government and local support (Please provide letters of support)
7.4	Other Partners and Sponsors' description
8.0	SUSTAINABILITY
8.1	Please provide details on your specific plans, if any, to implement sustainability measures around the event, including but not limited to elimination of single-use plastic, waste management, recycling, education, promotion, etc.
9.0	MOTIVATION TO HOST THE EVENT
9.1	Overall motivation for hosting the event
10.0	LEGACY FOR THE HOST CITY (COUNTRY)
10.1	Description of the legacy in terms of tourism, culture, education, environment, etc.